



**SECTION 3000 - STUDENTS
ANAPHYLAXIS**

Lord Selkirk School Division is aware that anaphylaxis is a life-threatening condition, and that cultivating a culture of understanding and support of the school community is a shared responsibility and the best method of safety and inclusion.

Lord Selkirk School Division is “Allergen aware, not Allergen-free” (example, peanut aware, not peanut free). Lord Selkirk School Division cannot guarantee that accidents will not occur; it is impossible to reduce the risk to zero. It is the parent/guardian’s responsibility to inform the school that their child is anaphylactic and what triggers this reaction.

Guidelines

- The safety of all students must be considered by all parent(s)/guardian(s) and staff when providing food items in a school setting.
- Procedures may vary depending on the age of the child, the organization and physical lay out of the school, and the properties of the allergen itself.
- When recommended by a physician, an EpiPen(s) must be provided by the parent/guardian.
- Auto-injectors will be kept in a secure, unlocked area for quick access. All staff will know the location of the auto-injectors.
- The Unified Referral Intake System (URIS) nurse in consultation with parents and school will develop, review and update the individual health care plan and emergency response plan on an annual basis, more frequently if changes in health status have occurred.
- The location of the EpiPens must be identified in the individual health care plan and in the emergency response plan.
- Consent for administration of medication must be provided by the legal parent/guardian of the child and/or student (18 and older).
- All staff members shall be made aware that a child with anaphylaxis is attending their school and the child should be identified before the school year begins, or immediately after the student has transferred into a new school.

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- Staff have a duty to administer an injection in response to an anaphylactic emergency and to be prepared for that possibility. On an annual basis, Lord Selkirk School Division will educate and train staff about anaphylaxis.
- The Transportation Department in consultation with the URIS nurse will follow the emergency plan developed specifically to deal with the bus setting.
- Information regarding anaphylactic students and their individual health care plan highlights shall be provided to substitute teachers, student teachers and substitute educational assistants as appropriate. The child's classroom teacher shall ensure that such information is kept in a place where it can be accessed easily.

Roles & Responsibilities

Parent(s)/Guardian(s):

- Inform the school administration of their child's allergies and complete the medical questionnaire;
- Instruct their child to eat only those foods they bring to school;
- Sign the authorization for Release of Information and Consent form;
- Provide the school with current medical information. Submit all necessary documentation as required;
- Provide the school with an EpiPen(s) and keep current (pre-expiry date);
- Encourage their child to wear a medical identification bracelet; and
- Participate in the development of a written Individual Health Care Plan for their child, updated annually or as required.

Principal/Student Support Personnel

- Ensure that a U.R.I.S. Application is submitted to Director of Student Services;
- Identify contact persons to liaise with the U.R.I.S. nurse and parent(s)/guardian(s);
- Assist with the implementation of policies and procedures for reducing risk in classrooms and common areas;

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- Ensure the following information is communicated:
 - o allergen letters to parent(s)/guardian(s) regarding special considerations for specific classrooms;
 - o appropriate signage in doorways of classrooms/work areas; and
 - o pertinent information from the child’s individual health care plan, including any changes or updates.
- Ensure that safe procedures are developed for field trips and extra-curricular activities.

Teachers

- Review the Individual Health Care plan and Emergency Response Plan;
- Inform students of the potential dangers of sharing lunches or snacks and encourage students not to share food items;
- Choose allergen-free products and food for classroom events and activities;
- Instruct child with life threatening allergies to eat only what they bring from home;
- Reinforce proper handwashing habits with students;
- Facilitate communication with parent(s)/guardian(s) regarding allergy awareness/alerts;
- Provide adequate information for substitute staff in an appropriate location; and
- Plan appropriately for field trips and ensure that auto-injectors are taken on field trips.

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